

## SCOIL EINDE MOBILE PHONE / DIGITAL DEVICE POLICY

*Where a pupil brings a mobile phone to school;* The class teacher will request all mobile phones to be handed up at the start of the school day. The phones will be locked in a press and will be returned at the end of the day.

No digital devices and / or devices with cameras including Smart watches etc... are permitted in the school.

Pupils who ignore this policy and use a mobile phone or digital device on school premises without permission will be required to hand over their device to a member of staff and parents will be asked to collect it from the school office.

If a teacher has any suspicion that a mobile phone / device has unsuitable material stored on it, pupils will be required to hand over the phone to a teacher and parents will be asked to collect it from the school. Where there is a suspicion that the material on the mobile may provide evidence relating to a criminal offence, the phone will be handed over to the gardai for further investigation. Parents will be informed in such circumstances.

The school will incorporate this policy in the school's discipline policy and will treat breaches as they would treat any other breach of school discipline.

The school accepts no responsibility for replacing lost, stolen or damaged mobile phones / devices. The safety and security of mobile phones / devices is wholly a matter for pupils/parents.

The school accepts no responsibility for pupils who lose or have their mobile phones / devices stolen while travelling to and from school.

Pupils should mark their mobile phone / devices clearly with their name.

Mobile phones / devices which are found in the school and whose owner cannot be located should be handed to a member of staff.

It is strongly advised that pupils use passwords/pin numbers to ensure that unauthorised phone calls cannot be made on their phones (e.g. by other pupils, or if stolen). Pupils must keep their password/pin numbers confidential. Mobile phone and/or passwords should not be shared.

Pupils using mobile phones / devices to bully other pupils or send offensive messages/calls will face disciplinary actions as per the **School Code of Behaviour**.

It should be noted that it is a criminal offence to use a mobile phone / device to menace, harass or offend another person. As such, if action as sanctioned by the School in this regard is deemed ineffective, as with all such incidents, the school may consider it appropriate to involve the gardai.

**Ratified by Board of Management on** \_\_\_\_\_  
**Date**

**Signed** \_\_\_\_\_  
**Chairperson, Board of Management**