

SCOIL EINDE SUPERVISION POLICY

Rationale

Our aim is to provide a safe place for all the children in our care to learn and play. As teachers we accept the duty of care which devolves to us. In Scoil Einde we make every effort to ensure that the children given into our care are adequately supervised.

Roles and Responsibilities

The School Principal is responsible for drawing up and updating the Supervision Rota, which is made known to each person on the rota. In the event of a planned absence the person arranges for the next person on the rota to swap supervision duties. In the event of an unplanned absence the principal arranges for the next person on the rota to supervise.

Policy Statement

During Break Time one teacher supervises the yard. On wet days the supervisor patrols the classrooms. The Rules for the yard are revised and reviewed regularly and are well known and repeated often to the children. All classes have copies of the relevant rules. The person on yard duty remains with classes until they have all been picked up by their own teacher.

The school will open to receive pupils at 8.50 a.m. No responsibility is accepted for pupils arriving before that time. Classes will commence each day at 8.50 a.m. Classes will end each day at 2.30 p.m. Teachers ensure an orderly dismissal and that all classrooms are vacated at this time. Parents who wish to have their children escorted home should make their own arrangements to have them met at the school gate and the person to escort them should be at the school gate not later than 2.30 p.m. as the school cannot accept responsibility for the supervision of children after that time.

Ratified by Board of Management on _____
Date

Signed _____
Chairperson, Board of Management